

Belleville PTOEC
Board Meeting
6 January 2018

The meeting was called to order at 9:18 am by President Joe Harnar. In attendance were board members Kathy Costello, Bonnie Harper, Jeff Mitchell, Dale Schwoebel, and Kelly Wettig. Tara and Robert Edwards were also present.

Reports

Minutes

December meeting minutes were approved.

Financial

- Dale presented the budget in a new format - with color - and gave details of last year's expenditures as compared to projected needs in 2018. He also shared the report and financial statements from the auditor, Homer Rusterberg.
- Dale reminded us that any purchases over \$150 that have not already been designated in the budget must be approved by the board. Tara will remind the coaches.
- Members discussed the possibility of subsidizing athletes to help pay for rooms at state competitions. Kelly moved and Kathy seconded the following motion:
Motion #2018.1 PTOEC will establish a fund to allow members to apply for a scholarship to help pay for rooms at state events where lodging is not provided. Coaches will help identify athletes in need and will notify the SOAD. The scholarship will be applied to the athlete only; not family members. \$4000 will be allotted to this fund as a line item in the 2018 budget.
Motion passed.
- PTOEC was awarded the \$500 prize from Sandy's Back Porch for the Belleville Gingerbread House contest. The annual PTOEC raffle netted just over \$1800.
- Motion #2018.2 Kathy moved and Kelly seconded that the 2018 budget be approved as amended. Motion carried.
- For more information, see this month's financial report.

Special Olympics Sports

- Basketball - Practices continue on Sundays.
- Bowling - 5 out of 6 qualifying athletes attended the state bowling tournament; no one earned a gold medal. Tara asked if anyone knows of a group of persons who could take charge of teaching bowling skills to our very large team.
- Gymnastics - The annual parent meeting is scheduled for tomorrow; practices begin 14 January.
- Snowshoe - Practices continue on Saturdays.
- Swimming - Practices begin tomorrow.
- Tara received information about the Special Olympics profit sharing raffle and will share the details with the membership. PTOEC earned around \$1700 in last year's raffle.

Old Business

Membership

- FAQ and handbook project continues; Joe will inform members when the rewrite is complete.

- Family directory project has been tabled for the present.

Fundraising

- Kelly is working with Tribout to change the date for Cosmic Bingo to early November. The event will no longer be a joint effort with the Knights of Columbus as in the original plan.

New Business

Strategic Planning

- Annual Calendar: Motion #2018.3 Bonnie moved and Kelly seconded to approve the 2018 calendar as amended; motion carried. Joe will update the online PTOEC calendar.
- Class A status: All board members should check to make sure their class A volunteer status is up-to-date.
- Endowment: Board members were asked to help identify someone who could help with the legal aspects of establishing an endowment fund for the organization.
- Succession planning: This topic will be discussed throughout the year and as need arises; all board members should continue to be on the alert for people who could fill in key positions on the board or in coaching positions should the need arise.
- Website: Joe is planning to change the password for the site; he will share the new password with those volunteers who need access to the site.
- Code of conduct for parents and athletes: There was a short discussion of the success/failure of the code distributed to various teams. Tara noted that SOILL has a family code that athletes chosen to go to national and world competitions and their families must sign. Tara will share the state model with Joe.

Meeting adjourned at 10:27 am.

Respectfully submitted,

Kathy Costello

Belleville PTOEC
Board Meeting
15 February 2018

The meeting was called to order at 6:05 pm by President Joe Harnar. In attendance were board members Kathy Costello, Bonnie Harper, Jeff Mitchell, Barb Reinier, and Dale Schwoebel. John and Jan Pfiel, Amber and Tyson Brodak were also present.

Reports

Minutes

January meeting minutes were approved.

Financial

- Dale reported that a donation check has not yet been received from the Fairview Knights of Columbus; Bonnie will contact them to check on the status of this expected donation.
- Because of the SAVE site being changed and other considerations, Dale has purchased a post office box for the organization. The new mailing address for PTOEC will be P.O. Box 23424 Belleville, Illinois 62223-0424
- For more information, see this month's financial report.

Special Olympics Sports

- Basketball - Our teams were successful at regionals, with both the girls team and the seniors team going to state. Six athletes will also compete at state in individual skills.
- Snowshoe - 12 athletes competed at state winter games, with many receiving medals. Competition was and the scheduling of some races was...unique.
- Swimming - District swim meet is 24 March.

Scholarships for athletes going to state basketball were discussed. Kathy read Motion #2018.1 to remind the board of the application process. Tara will be asked to relay to coaches that they should start identifying athletes in need of financial assistance. Joe will talk to Tara to initiate the process. This process will allow for flexibility in assisting athletes at their level of need.

Old Business

Camping

John Pfiel led a discussion to help determine the menu and activities for the first PTOEC camp out in the spring.

- The inaugural campout will be Saturday to Sunday only, Jun 23-34.
- As the date approaches, the board will seek a member or coach who will be willing to help organize activities for the athletes. John suggested presentations from the DNR, police department, and fire department.
- Hamburgers and brats for Saturday dinner, with pancakes and sausage for breakfast Sunday morning were suggested. Attendees will bring their own drinks.
- \$500 was authorized by the board in September to help defray costs.

Picnic

Amber Brodak presented the proposed budget for the 2018 picnic, to be held 6 May at Arnold Field. The budget is higher because paper and serving products need to be purchased for the event. In addition, attendance at the picnic continue to grow. Karla McKee and Kathy Harnar will help plan the picnic.

Motion #2018.4 Kathy moved and Dale seconded to approve the budget as proposed. Motion carried.

Cosmic Bingo

Cosmic Bingo has been rescheduled for Saturday 10 November. Joe expressed the need to encourage participants other than PTOEC members to include community resources.

Banquet

The annual sports banquet had to be rescheduled to fit Panorama Bowl's calendar. The new date is 25 August.

New Business

- Board members were reminded to certify for Class A Volunteers to insure that all have a background check. Joe will send a link to everyone.
- Amber Brodak suggested a new social event: a Chili Cook-off to be held 20 October at Arnold Field.
 - Members can bring their own chili for others to sample and share. This will be a fall social event, not a contest.
 - Scott Lanxon will arrange for a fire permit for fire pits and campfires so s'mores can be included in the menu.
 - Music, hayride, and other activities will be included.
 - Dale advised there are funds that can be used for this event.
 - Motion #2018.5 Barb proposed and Dale seconded to accept Amber's proposal for the new social event of a chili cook-off. Motion carried.
 - Motion #2018.6 Kathy proposed and Bonnie seconded to authorize \$150 to help defray costs for the chili cook-off. Motion carried.
- Kathy brought up that the first 50th Anniversary celebration for Special Olympics Illinois will be held at SIU Carbondale's Touch of Nature facility in Giant City State Park. Kathy will get the "Save the Date" flyer that circulated at state winter games to Joe so he can post it to the website. Some proposed activities for the weekend include.
 - Buffalo tro
 - Inclusion day - Special athletes, families, and the general public will engage in games and sports
 - A one day seminar; topic to be announced.
 - Gala event, a formal dinner such as the annual one in Chicago
 - Flag football exhibition tournament

Items for next agenda

Mikayla moved away; Joe is contacting her to see if she is resigning. Will discuss next month.

Joe declared the meeting adjourned at 7:13 pm.

Respectfully submitted,
Kathy Costello

Belleville PTOEC
Board Meeting
7 March 2018

The meeting was called to order at 17:59 pm by President Joe Harnar. In attendance were board members Kathy Costello, Bonnie Harper, Jeff Mitchell, Barb Reinier, Dale Schwoebel, and Kelly Wettig. Aaron Mitchell was also in attendance.

Reports

Minutes

February meeting minutes were approved.

Financial

- Dale reported that a donation of \$3600 was received from the O'Fallon Knights of Columbus. Also received were donations from In-Kind church charity (\$300) and a donation from the Lanxon family in memory of Alex Somraty. (\$1900)
- Banquet deposit, gas for winter games, and supplies for Fun Night were some of the expenses since the last meeting.
- For more information, see this month's financial report.

Special Olympics Sports

- Basketball - The state tournament will be held 17 March.
- Flag Football - The team will play an exhibition game at Touch of Nature to kick off the Special Olympics 50th anniversary celebration.
- Swimming - The district meet will be held 24 March.

Old Business

Cosmic Bingo

Walt at the Knights of Columbus Hall in O'Fallon still wants to co-host this event; the consensus of the board was to proceed with the plans for 10 November. Kelly will contact Tributout to start the planning.

Travel Scholarships

After some discussion on assisting athletes in need to go to the state basketball game, Barb made the motion and Kelly seconded that the final decision of any scholarship awarded by PTOEC will be made by the president, vice-president, and treasurer as needed. (#2018.7)
Motion carried.

Polar Plunge

Polar Plunge this Friday; all are welcome to attend. Team PTOEC is currently in the lead for the agency to raise the most money. Colleen Costello is the ambassador for the plunge; she will give a short speech and then lead the plunge.

New Business

- #2018.8 Kelly made a motion that since Mikayla has moved, the board should accept her resignation in absentia. Barb seconded the motion; motion carried.

- New medical forms were issued by Special Olympics Illinois. This year's forms are still good; we do not need to use the new forms until the fall. All current medical forms are good.

Motion #2018.9 Kathy moved, Kelly seconded that the meeting be adjourned; meeting adjourned at 18:37 pm.

Respectfully submitted,
Kathy Costello

Belleville PTOEC
Board Meeting
4 April 2018

The meeting was called to order at 18:09 by President Joe Harnar. In attendance were board members Kathy Costello, Jeff Mitchell, Dale Schwoebel. Tara Edwards was also present.

Reports

Minutes

March meeting minutes were approved.

Financial

- Dale requested that PTOEC purchase an external hard drive (about \$65) so that he can scan old financial documents for archival purposes. The board agreed the amount is within budgeted expenses for office supplies.
- E. J. Ladell of Belleville West High School was named Illinois Basketball Player of the Year. He wants to contribute of the cash award for this honor to PTOEC. Dale reported that we are a public charity, but not a supporting charity, and the conditions of the award dictate that the money be distributed through an organization with a supporting charity classification. SAVE is such a charity. Dale is making contacts to explore possibilities to allow the contribution. Suggestions for using the money included started an endowment for PTOEC or establishing a special athlete scholarship in Ladell's name.
- \$15 k from United Way was received through SAVE. SAVE requested and Dale provide records that show proof of progress in the growth of athlete's in PTOEC's programs.
- Dale described some planned changes to recording income and expenditures, including a different method of categorizing accounts in Quicken.
- The insurance is due; Dale mentioned the company sent a list of questions about the organization; Joe volunteered to complete the forms. One question concerned including terrorism insurance; board members authorized Dale to inquire about the cost of the rider and to keep the coverage as long as it's not over 10% of the cost of the policy.
- For more information, see this month's financial report.

Special Olympics Sports

- Basketball - The girls' team earned 4th place and the boys' team placed 2nd at the state competition. Individual skills athletes earned two gold medals, one silver, one bronze, one 4th place, and one 6th place.
- Gymnastics - The regional meet is 22 April 5. Five agencies and 40 gymnasts will be included as part of the state's restructuring of regions.
- Soccer - Teams have a full schedule with five tournaments scheduled over the course of six weeks.
- Swimming - Regional meet was held on 24 March. 17 PTOEC athletes won 14 gold medals.
- Track - Spring games will be held at SIUE on 28 April. Tara will inquire to find out if a PTOEC athlete will be lighting the cauldron.
- Softball - Tara will ask Brenda at Scott AFB if she is interested in collaborating with PTOEC for team play and skills coaching. Joe mentioned he has a candidate to coach softball skills. Practices will most likely begin at the beginning of May.
- Spring coaches meeting will be 24 April.

- A new physical form was introduced to the membership in March. New procedures for physicals will require scanning physicals to send electronically to state. There will be a link for coaches to access physicals for paper copies as necessary.

Old Business

Membership

Parent behavior at events and practices was discussed at length. A form was written earlier this year for flag football; this effort was success. Board members suggested that a spectator code of conduct be issued to families at the first meeting of every sport and be required for athlete participation in practices and competitions.

Kathy presented the form used by Special Olympics Illinois for families attending national and world games. Members present reviewed that document and agreed to use the state form, instead of the piloted form, with the following changes:

In the opening paragraph, add: "PTOEC endorses this code of conduct."

Replace the list of reprimands at the end of the document with the following:

1. In the first instance of unsupportive behavior, a spectator will be reminded of the agreement that has been signed and will be encouraged to be supportive of athletes, coaches, officials, and other spectators.
2. If behaviors do not change, the spectator will be asked to leave the venue.
3. Continued negative behaviors will result in the spectator being banned from attending future events for a given amount of time.
4. In extreme cases, spectators will be permanently banned from attending any PTOEC event.

Coaches will be informed of this change at the start of each sport's season.

Fundraising

No report available for Cosmic Bingo.

New Business

Joe talked to John Heater, the new director of the downtown YMCA. John has had experience with Special Olympics groups in the past and is willing to support PTOEC various athlete health and nutrition programs are explored in the future.

Items for next agenda

1. Joe will invite Jeff Price to the next meeting to confirm plans for summer, including budget and tracking progress of athletes for United Way reports.
2. Consideration of potential future board members, particularly athletes, will be an item on the May agenda.

Meeting adjourned at 19:36.

Respectfully submitted,

Kathy Costello

Belleville PTOEC
Board Meeting
May 2018

The meeting was called to order at 18:07 by President Joe Harnar. In attendance were board members Kathy Costello, Bonnie Harper, Jeff Mitchell, Dale Schwoebel, and Kelly Wettig.

Reports

Minutes

April meeting minutes were approved.

Financial

- April's receipts included \$782 income and \$698 in bills. The current net worth of the organization is \$93371.13, including the CD. Dale reminded the group that this amount is required as we head into the time of the year when we have the most expenses.
- Dale purchased a one-terabyte hard drive (\$65) and a three-year recovery program (\$15) to assist him in managing budget records. The board had approved this purchase.
- E.J. LaDell Scholarship of \$1000 has been awarded to PTOEC. There was some discussion of how the money should be used, with support for establishing an athlete scholarship of some type.
- For more information, see this month's financial report.

Special Olympics Sports

- No report on individual sports was available, but all summer sports are in practice for state games.
- There was some discussion on athlete and family codes of conduct. Kathy suggested a coach's meeting each year to disseminate new information to those volunteers.

Old Business

Fundraising

- No updates on Cosmic Bingo until September. Room and bingo workers are scheduled and the deposit has been paid.

Day Camp

- Applications are coming in and 45-50 campers are expected. This number is the most cost-effective size for day camp; \$25,000 is budgeted for this year's camp.
- The cost per camper is the same as last year: \$400 for members and \$440 for non-members. Five scholarships were awarded last year; Jeff will identify those most in need and channels funds as necessary.
- Jeff has agreed to continue the camp exit surveys to compile data for reporting to major donors.
- Counselor-in-Training program worked out well with last year, so the program will continue with Ryan Thurenger and Danielle Mongeon as CITs this year.

Camp Out

Joe will check for update

New Business

- All should be thinking about good board members, particularly athletes, to suggest for next year's board and include those names in an email to Joe. Two athlete members will serve, with the same three-year term as other board members.
- The Moose Lodge has been asking how they can be more involved in PTOEC, especially in light of the 50th Anniversary. Suggestions by board members included coaches and assistant coaches, a polar plunge team, volunteers at fundraisers, food donations for the campout and fun nights, and sponsoring one of our social events.

Meeting adjourned at 18:54.

Respectfully submitted,
Kathy Costello

Belleville PTOEC
Board Meeting
September 5 2018

The meeting was called to order at 17:56 pm by President Joe Harnar. In attendance were board members Kathy Costello, Bonnie Harper, Jeff Mitchell, Barb Reinier, Dale Schwoebel. SOADS Amber Brodak, Tara and Robert Edwards were also present.

Reports

Minutes

May meeting minutes were approved.

Financial

- Reminding the board that this is our busiest and most expensive time of the year, Dale reported \$40,344 in expenses since the last board meeting. The biggest expenses were wages and transportation for summer camp. \$15,390 was collected in summer camp fees.
- Board members requested more information on expenses for summer camp, including the number of campers, the number of scholarships given, and the change in transportation costs. Joe will talk to Jeff and Dale will provide an itemized report on camp expenses and income at the next meeting.
- The organizations current net worth is \$73,135, including a \$15,000 cd.
- There was some discussion of increasing expenses, particularly for hotel rooms for coaches at competitions, as our sports programs continue to grow. Possible ways to meet this increase included raising dues and charging a fee per sport. Joe suggested reevaluating budgetary allocations at the end of the year for 2019.
- For more information, see this month's financial report.

Special Olympics Sports

- Bowling - 79 athletes are participating in bowling.
- Flag Football - There are three teams; practice games will be held at Carbondale at the end of the month. The state competition is 10 October in Champaign.
- Volleyball - Two teams will be attending the regional competition next weekend.
- Two softball teams and three golfers are competing at the Outdoor Festival this weekend.
- In email communications in late May, Tara suggested that a temporary SOAD assistant could help alleviate some of the stress of a growing athletic program. A poll of the board was taken in early June and the consensus was that this was a reasonable request. Joe sent an email to the membership to open the position to any interested on 6 June. Amber Brodak was unanimously approved by the board as a temporary SOAD for the months of April through September, to be paid \$150/month.
- At the current meeting, Amber asked for software support to help her manage athlete data. Dale will check for an Excel program for her computer.
- Discussions of new ideas and better ways of doing things, i.e. concessions at softball games, apparel sales, and managing the concession stand for profit were discussed.

Old Business

Membership

- Approval to purchase shirts for members and uniforms

Fundraising

Kelly met with Walt, her contact at KC O'Fallon, to iron out details for holding the Cosmic Bingo and called into the other board members to report.

- The date is set for 10 November.
- Walt is proposing to the KC council that PTOEC keep all the money raised at the event in lieu of the annual check they send to us in December.
- Bar sales would go to KC.
- Individual donors and sponsor a round of bingo at \$100.
- PTOEC would pay the bill to Tributout.

Banquet

- The banquet was an excellent event and the board expressed its appreciation to the organizers. \$2,805 was spent for food, \$2,077 for gifts, \$214 for decorations. \$1,957 was collected; 128 free meals were provided for coaches and guests; the Ladell family was included as honored guests.
- Carla, Amber, and Kathy Harnar requested \$500 to deposit on the hall for next year's banquet. Making the deposit now will allow us to book for mid to late October and getting the date we would prefer.
- Motion 2018.10 Barb moved and Kathy seconded that the money be designated for the deposit.

Fun Nights

The first fun night will be held 5 October at Pathways.

New Business

- Several board members suggested establishing a memorial for Colleen Nesbit at Arnold Field. Ideas included planting a tree, plaque, or starting a memory walk. Jeff will look into options for a plaque on a stand and options for a tree. Amber will get Scott Lanxon's input on where to plant. Kathy will contact Cathy.
- New board members are needed to replace the four retiring from office.
Motion 2018.11 Kathy moved that the board recruit two athletes to serve on the board each year to serve for a term of one year, with an option to serve a second year if the board is unanimous on the appointment. Athletes should have experience in a wide range of PTOEC sports and events. Athletes may have a parent or guardian to assist them with their duties. Barb seconded; the motion carried.
- The chili dinner will be held at Arnold Field on 13 October from 5:30 - 8:00 pm. Bring your own crockpot of chili the way you like it, cornbread, and other accoutrements. A bonfire and hayride are planned. There will be an optional tents-only campout on the field afterward campers are on their own for food.
- Physicals are scheduled for 10 November from 9-11 am at Douglas School. Doctors are needed; several board members offered to check their contacts. It was suggested that Gene Layeski may be able to contact the base for volunteers.
- Track and golf coaches are needed; board members are encouraged to find and suggest new volunteers.
- The annual meeting will be in December at the fun night at Pathways.

- Recognition that two coaches made it to team USA - very impressive showing for PTOEC coaches
- It was suggested that it might be time to have a conversation with Khoury league to see if it's a good idea to purchase Arnold Field. PTOEC currently leases the field at the rate of \$1 for 5 years. Joe will have the conversation.

Items for next agenda

Meeting adjourned at 19:45 pm.

Respectfully submitted,

Kathy Costello

Belleville PTOEC
Board Meeting
3 October 2018

The meeting was called to order at 18:05 pm by President Joe Harnar. In attendance were board members Kathy Costello, Nancy Lang, Jeff Mitchell, Barb Reinier, Dale Schwoebel, and Kelly Wettig. Tara and Robert Edwards were also present.

Reports

Minutes

September meeting minutes were approved.

Financial

- Since the last meeting there was \$2,200 income and \$1,793 in expenses, the latter mostly from the sports banquet. The organization's net worth is now \$73,805, with \$58,188 in the checking account and \$15,617 a CD.
- Jeff shared a document itemizing the history of summer camp expenses.
 - On average, \$12,300 in PTOEC is "lost" or "invested" in camp; meaning that these costs are not covered by specific grants or camper fees.
 - Payroll costs over the years have ranged from \$10k in 2008 to \$15k this year.
 - Transportation costs were \$4,430 in 2018 and \$7,000 in 2014.
 - Total expenses were \$24,660 last year and \$27,910 this year.
- Donation checks from the Maserang memorial, the Kraus memorial, and Ainad Temple were received.
- \$250 check was given to Kelly for the Glo Bingo deposit
- For more information, see this month's financial report.

Special Olympics Sports

- Part of the membership shirts order has been sent in with the general apparel order so we'll have enough for fall sports. It's time to update the football uniforms because they don't match any of the other sports. It was suggested that establishing a cycle of choosing a sport to "refurbish" uniforms each year would be helpful for budgeting purposes.
- The athlete and family codes of conduct were discussed. It was agreed that a more efficient way of distribution the code to illicit family support was needed.
- Bocce - 30 athletes will be participating in the regional competition.
- Bowling - 15 athletes are advancing to the sectional competition.
- Flag Football - one out of PTOEC's three teams will advance to state competition
- Snowshoe - practices start 6 October
- Volleyball - Two teams received gold medals at the regional competition and will go to state games.
- The outdoor festival was cancelled due to poor weather conditions.
- A new SOILL program, "Team Wellness," kicks off in mid October. Coach Rich is leading this program to promote better health for our athletes.

Membership

- The chili cook-off and family campout is approaching. Details of the event include the following:
 - An adult has to be present in any groups staying for the overnight camping. Campers must bring their own gear.

- Scott is arranging to have extra police patrols in the area that evening.
- Market basket will donate hay bales.
- Annual meeting - The date of the annual meeting is changing from fall to December to allow a full year's accounting of budget and activities to the membership. The meeting will again be held in conjunction with fun night. A suggestion was made that in lieu of a guest speaker, a meeting that included a fun night that was more of a family party might entice more members to come.

Fundraising

Glo Bingo - Board members who were able to stay after the meeting were able to receive an update of the glo bingo fundraiser. Details of that meeting were not available at this writing.

Fun Nights

Nancy mentioned that for the first fun night, the DJ may cost more because an outside DJ was hired. Kelly's son Dillan can commit to all the other fun nights; Amber mentioned Jeff Mitchell's son Josh could also act as DJ if needed.

Old Business

Nesbit memorial - Kathy reported that the Nesbit family was touched at the proposal to dedicate a memorial to Colleen Nesbit. The family requested that the phrase "Dream of God and of Colleen" be written on her memorial plaque.

Physicals - Joe's doctor's group seemed willing to help with the free physicals; he presented them with the hold-harmless form for their approval. Amber noted that care needs to be taken to use the newest physical forms from SOILL because old forms keep surfacing.

Arnold Field - There has been some concern that Khoury League may be considering the sale of Arnold Field, which is currently rented by PTOEC for a nominal cost. Joe talked to the treasurer of Khoury League about the possibility of purchasing the property. The treasurer was willing to sell the field to PTOEC, but the cost of \$25k is prohibitive. Discussion on the topic was tabled until after the first of the year, due to the fact that the Khoury League board will be changing at the end of this year and an effort should be made to make sure the new board shares the opinion of the current treasurer.

New Business

Joe will send a mass email to appeal for new board members. A flyer highlighting board responsibilities will be distributed at free physicals day and at the next two fun nights.

Meeting adjourned at 19:20 pm.

Respectfully submitted,
Kathy Costello

Belleville PTOEC
Board Meeting
7 November 2018

The meeting was called to order at 17:58 by President Joe Harnar. In attendance were board members Kathy Costello, Bonnie Harper, Barb Reinier, Dale Schwoebel, and Kelly Wettig. SOADs Amber Brodak, Tara and Robert Edwards were also present.

Reports

Minutes

October meeting minutes were approved.

Financial

- Net worth as of 31 October is \$72,097.05, with \$56,479.91 in the checking account and a \$15,670.14 CD.
- Income for this month was \$1,787.36; \$3,497.87 in expenses that included PTOEC clothing and backpack purchases as well as expenses for the volleyball team going to fall games.
- The total year-to-date income is \$52232.22. Expenses year-to-date are \$65,981.01 for a net loss (investment) of \$4,748.79.
- \$864 check was received from Belleville Kof C from the 2017 tootsie roll drive
- Joe asked Dale to prepare a budget report for the membership meeting in December as well as a projection for 2019 expenses and income.
- For more information, see this month's financial report.

Special Olympics Sports

- Basketball - PTOEC basketball now includes 4 teams plus athletes competing in skills for a total of 60 athletes; this number equals the number of athletes who participate in bowling, our biggest sport.
- Bowling - Only four athletes qualified for the state tournament on Dec. 1
- Flag Football - The team earned silver at state.
- Snowshoe - 18 athletes have signed up and regularly come to practice.
- Volleyball - Team Fusion got bronze at the state fall games while the Slammers came home with silver.

Belleville District 201 has offered both the Belleville East and West High School gyms for free. They plan to be more supportive of their students who participate in PTOEC Special Olympic sports. We will also keep our relationship with Whiteside schools as well to allow teams to be split up between facilities for practices.

Old Business

Membership

- Discussion of the Nesbit memorial is tabled until better weather in April.
- The first chili cook-out was a lot of fun. About 50 people attended the evening. No one stayed for overnight camping because of the inclement weather. The hayride and bonfire added to a very nice end-of-the-season family event.
- Sports physicals will be this Saturday from 8-11:30 at Pathways. Just one doctor has volunteered at the present time.
- Annual meeting of the membership is scheduled for Friday 7 December and starts at 6:45 pm at Pathways while the fun nite is in progress.

- The December board meeting is two days before the membership meeting. We will vote on new board members that evening. Several potential members were discussed.

Fundraising

- Glo Bingo - Reservations are coming in so quickly that Kelly has established a cut-off of reservations at 250 or there won't be room for everyone plus the silent auction. All 12 rounds now have sponsors. Volunteer positions are fully staffed.

New Business

- Team wellness - Rich would like to purchase T-shirts for the participants; state didn't come through because we're the only ones in the state doing the program. Shirts are given out only on completion of the program.
Motion 2018.12 Barb moved that PTOEC pay for the t-shirts for all the participants who complete the Team Wellness program. Kelly seconded; motion passed.
- Nancy will be purchasing gifts for the December fun nite. As we over-budgeted for fun nights this year, there are funds that Nancy can use.
Motion 2018.13 Barb moved that Nancy be given \$250 to purchase Christmas gifts for the PTOEC members attending the December fun night. Kelly seconded; motion passed.
- Joe thanked Barb Rainier for her service; she will not be at the December Board Meeting due to a family engagement and her term ends at that meeting.

Meeting adjourned at 19:00, precisely.

Respectfully submitted,

Kathy Costello

Belleville PTOEC
Board Meeting
5 December 2018

The meeting was called to order at 18:10 by President Joe Harnar. In attendance were board members Kathy Costello, Bonnie Harper, Jeff Mitchell, Dale Schwoebel, and Kelly Wettig; prospective board members Ashley Burgoon, Lisa Elbe, and Sonje Palmer, as well as SOADs Amber Brodak, Tara and Robert Edwards were also present.

Reports

Minutes

November meeting minutes were approved. Kathy offered to make a list of motions for the past two years to make it easier to remember the board's decisions. She will also take up the project of researching and writing a brief timeline of PTOEC's history to add to an "about us" section on the web page.

Financial

- A detailed report of the Glo Bingo was presented. \$9,855 in admission, silent auction, 50/50 was collected. Expenses came to \$3202, for a total of \$6402 net income from this very enjoyable fundraiser.
- November income was \$13,489 with \$10,365 in expenses, including fees for the bowling facility, hotel rooms at fall games, and an insurance payment. There was a net gain of \$3,124 for the month of November.
- The current net worth of the organization is \$76,339, including \$15,625 in the CD and \$60714 in the checking account. Dale expects a net loss of about \$5k for 2018. As always, "loss" is considered an investment for the benefit of our athletes
- Dale presented the summary of this year's budget and the projected budget for 2019.
 - Some refinements may be necessary to the way payroll taxes are handled; the accountant will be consulted at the beginning of the year.
 - Board members are encouraged to share past and possible future expenses and sources of income with Dale to make the report and projections as complete as possible.
- There was some discussion of the CD as a good investment going forward. Dale is arranging for an AG Edwards rep to come to the next board meeting to explain the Federated Prime Cash Obligations Fund that may be a more profitable way to earn interest on savings. Dale will check to see if the CD expires next year or 2020.
- For more information, see this month's financial report.

Special Olympics Sports

- Basketball - The McKendree basketball shoot-out will be held on 9 December. Scheduled practices at Belleville West High School are going well; there are still a few schedule "fluctuations" as the West staff coordinates their gym schedules with our needs.
- Snowshoe - Region J tournament will be held at Wesclin School in New Baden on 15 December.
- Bowling - One doubles team earned gold medals, while the two single bowlers took silver and 5th place in their divisions.

Old Business

Membership

- 73 athletes were processed at the free sports physicals day. Thanks (in the form of a fruit basket) were extended to Dr. Hegeman's office. Pathways School was also thanked for use of the facility.
- About 50 people have paid PTOEC dues for the coming year.
- The annual membership meeting is Friday. It will be short, with Joe and Dale being the sole presenters.

Fundraising

- 275 people attended the Glo Bingo fundraiser, only 6 individuals were turned away after the cutoff date. The facility arrangement worked well for us. The planners from Tributou's advised Kelly to be careful not to overpay bingo taxes to the Knights of Columbus; Kelly negotiated a reasonable \$125 fee.
- Joe thanked Kelly for a job very well done and commended her for going above and beyond what was requested.

New Business

Banquet

Sports banquet deposit has been made for 28 September 2019.

Board Membership

- The new board members introduced themselves.
 - Sonje Palmer hopes to expand PTOEC's programs so that more people in the community are aware of the opportunities offered. She has contacts who may be able to help in the proposed purchase of Arnold Field. Her marketing experience will be valuable to the organization.
 - Lisa Elbe is a director of school development with a background in marketing. She has experience as a dance teacher.
 - Ashley Burgoon is a home health CNA and EMT. She is eager to work to raise the profile of the organization so that more people are aware of PTOEC and its programs.

Motion # 2018.14 Kelly made a motion that these three candidates be added to the board as full voting members; Jeff seconded. The motion carried.

- Officers were elected.
 - President - Joe Harnar
 - Vice President - Sonje Palmer
 - Recording secretary - Ashley Burgoon
 - Treasurer - Dale Schwoebel

The vote on Corresponding secretary was tabled until the next meeting.

- Joe extended his thanks and the thanks of all of PTOEC to outgoing board members Kathy Costello, Bonnie Harper, Jeff Mitchell, and Barb Reinier.

Executive Session began at 19:04

Meeting adjourned at 19:10 and I am outta' here! I'm glad to have been of help to the board for ten years. Call me if you need my skill set for anything in the future.

Respectfully submitted,

Kathy Costello