

Belleville PTOEC

Board Meeting

2 January 2019

The meeting was called to order at 18:10 by President Joe Harner. In attendance were board members Dale Schwoebel, Ashley Burgoon, Sonji Palmer; prospective board members Colleen Costello, as well as SOAD's Amber Brodak, Tara and Robert Edwards.

Reports

Minutes

December minutes were approved.

Financial

- December income was \$3,348.57 with \$1,413.03 in expenses including fees for summer camp, Special Olympics sports banquet and senior member fun night. There was net gain of \$ 1,935.54
- The current net worth of the organization is \$78,274.99 including \$15,625.01 in the CD and \$62,649.98 in the checking account. The loss for the year was \$2,690.81
- Dale presented last year's budget and projected budget for 2019. Projected budget for 2019 income are \$67,292.00 with expenses as \$76,760.00
- There was discussion about taking the CD and putting it into a money market type of account to make more than .02% that we are making on it now.
- There was also talk about switching from Quicken to QuickBooks. We will allow \$200.00 to be spent on that.

Motion # 2019.01 Sonji made the motion to switch to Quick Books. We will vote on that motion at the February meeting.

Special Olympics Sports

- Gymnastics needs new green and blue uniforms. They are going through a new company. They need 8-10 pieces at about \$40 a piece. Gymnastics begins January 20th at Belleville Sportsplex

Motion 2019.02 Tara made the motion to approve new uniforms. Joe seconded. The motion was approved.

- Jason Karstons has been secured as the soccer head coach and has been in contact with Rich Crothers
- Swimming begins January 6th at the East End YMCA
- Basketball has districts at Wesclin School Feb 10th
- Snowshoe coaches for winter games have been filed by parent volunteers.

Old Business

Board Membership

- Officers were elected
 - President – Joe Harner
 - Vice President – Sonji Palmer
 - Recording Secretary – Ashley Burgoon
 - Treasurer – Dale Schwoebel

New Business

Board Membership

- The new board member introduced herself
 - Colleen Costello has great leadership skills, public speaking and leadership training. She is involved with gymnastics, swimming and snowshoeing.

Motion # 2019.03 Joe made the motion to accept Colleen as a new board member. Dale seconded. The motion was approved.

Budget

- Dale presented the 2019 budget

Motion # 2019.04 Joe made the motion to approve the 2019 budget. Dale seconded. Motion was approved.

Strategic Planning

- Will discuss at March 6th meeting about what we want to accomplish and where we want to go this coming up year.

Executive Session began at 18:50

Meeting adjourned at 19:00

Sincerely,

Ashley Burgoon

Belleville PTOEC

Board Meeting

13 February 2019

The meeting was called to order at 18:05 by President Joe Harner. In attendance were board members Dale Schwoebel, Ashley Burgoon, Sonji Palmer, Colleen Costello; prospective board member Lisa Elbe. Also in attendance were SOAD's Tara and Robert Edwards and Amber Brodak.

Reports

Minutes

January minutes were approved

Financial

- January income was \$2816.88 with \$3013.19 in expenses which included insurance and fun night. There was a loss of \$196.31
- The current net worth is \$78,078.68 with the CD at \$15,630.89 and \$62,445.79 in checking
- Dale will talk with Regions about renewing the CD

Special Olympics Sports

- Winter games were canceled due to weather
- Boys and girls basketball teams are going to state
- Two athletes are going to state for basketball skills
- Soccer starts Feb 23rd
- Swimming has 30 swimmers this year

Old Business

- Corresponding secretary

New Business

- Lisa Elbe was informed about what the corresponding secretary job entailed. She agreed to take on the job if approved.

Motion #2019.05 Joe made the motion to make Lisa the new corresponding secretary. Dale seconded. Motion was approved.

- Will advertise for possibly one more board member to have an odd number for voting purposes
- Joe made contact with the Khoury League president. He is busy but will talk again in April about Arnold Field
- Strategic planning will take place at the March meeting. What things we want to accomplish this year? What things are coming up? To purchase Arnold Field or not etc.

Executive Session began at 18:30

Meeting adjourned at 18:35

Sincerely,

Ashley Burgoon

Belleville PTOEC

Board Meeting

6 March 2019

The meeting was called to order at 18:10 by President Joe Harner. In attendance were board members Dale Schwoebel, Ashley Burgoon, Sonji Palmer, Colleen Costello, Lisa Elbe and Kelly Wettig. Also in attendance was SOAD's Amber Brodak.

Reports

Minutes

February minutes were approved

Financial

- February income was \$3943.20 with \$1222.33 in expenses which included Fun Night. There was a gain of \$2710.87
- The current net worth is \$80,789.55 but is close to \$100,000 with a donation of \$15,000 from United Way and \$300.00 from Community Kindness
- Dale will talk with Regions about renewing the CD

Special Olympics Sports

- Boys and girls basketball teams are going to state
- Two athletes are going to state for basketball skills
- State games are March 8-9
- Polar Plunge was February 23rd and PTOEC had a great turn out
- Clean up day for Arnold Field is May 11th. Budget of up to \$1200 was talked about for renovations

Motion #2019.06 Joe made motion to approve budget for renovations for Arnold Field. Sonji seconded, motion was approved.

Old Business

- Lisa Elbe was informed about what the corresponding secretary job entailed. She agreed to take on the job if approved

- Strategic planning will take place at the March meeting. What things we want to accomplish this year? What things are coming up? To purchase Arnold Field or not etc.

New Business

- Lisa Elbe was approved for the corresponding secretary
- Brainstormed about different ways to get PTOEC organization out to the public

Executive Session began at 18:45

Meeting adjourned at 19:50

Sincerely,

Ashley Burgoon

PTOEC Board Meeting
April 3rd, 2019

The meeting was called to order at 6:12 p.m. In attendance were board members Joe Harnar, Sonji Palmer, Dale Schwoebel, Colleen Costello, Kelly Wettig, Lisa Elbe. Also attending were Tara Edwards and Amber Brodak.

Minutes

March meeting minutes were approved.

Financial

- For the month of March:
 - Income: \$16,787
 - Expense: \$1,393
 - Net Worth: \$95,856
- Dale was speaking to a financial planner about converting the IRA to an account that's both more liquid and has a higher return. Lisa's brother is a financial planner and can speak at a future meeting.
- Scott Lanxon had relayed to Dale there are approximately \$400 dollars in materials needed for minor repair and upkeep of Arnold Field this season.

Special Olympics Sports

- Tara reported there was a set of snowshoes not returned. She will discuss this with the head coach. We do owe Region J a pair of shoes. There was discussion about implementing a deposit system for PTOEC snowshoes. Joe suggested we table the discussion until near the start of snowshoe season.
- To teams won gold at state basketball. The Sparks (Women) and the Lakers (Men). In Skills Competition Donovan Bunch received gold and Maddie Harnar placed 7th.
- Soccer season just began with 26 participants.
- Gymnastics needs the following equipment: The expense was approved (Sonji/Dale)
 - 3 Balls at \$15 each
 - 3 Ropes at \$8.50 each
 - 1 Hoop at \$16 each
- World Games was a success and very fun. Saneatha Trice was present on multiple national social media feeds. Tara reported the venues were amazing.

Old Business

- Polar Plunge @ 4204 was fun and successful. PTOEC was awarded 1st place in the team fundraising competition.
- The GREAT transition event will be April 11th and Dale will staff an informational booth.
- We received a preview of the Facebook ad Lisa is working on. Looks amazing so far and just needs a few more pictures. The picnic would be a great time to interview athletes.
- Membership Survey – Amber is working on it.
- Arnold Field – we are awaiting a reply from the Khoury League president.
- We had a lot of discussion around membership fees. The fees went from \$25 to \$40 when the Variety grant was lost. We do offer scholarships. We don't push of membership fees

too hard until the sports banquet. Joe suggested we bring this topic back up in September.

- Jukebox bingo will be either November 2nd or November 9th.

New Business

- The O'Fallon weekly is interested in interviewing someone from PTOEC.
- Amber suggested we need a Summer Camp budget from Jeff.
- Swimming – Lisa mentioned Kelly did a great job help with Swimming Regionals. Jeff was out of town for World Games.
- Dale clarified the situation with District 118 employees driving our vans. Per our insurance company as long as they show District 118 proof of insurance, it is okay.

The meeting adjourned at 7:29 pm.

Respectfully submitted,

Joe Harnar

PTOEC

Board Meeting Minutes

May 1 2019

This meeting was called to order at 6:00 p.m. In attendance were board members Joe Harner, Sonji Palmer, Dale Schwoebel, Colleen Costello, Lisa Elbe and Kelly Wettig. SOAD's Tara and Robert Edwards, as well as Amber Brodak.

Discussion:

- 1st place trophy given to PTOEC for most funds raised in the Polar Plunge
- Arnold Field option of a 5yr lease with option after 5 yrs to lease for another 5. Total would be 10 yr lease.
- Concession stand needs new roof
- Dale made motion to spend up to \$2500 in material and labor for concession stand, Lisa 2nd.
- Dale made motion for Joe to offer the Khoury League up to \$10,000 to purchase Arnold Field. Lisa 2nd the motion.

Financial;

- Net worth with checking and the CD is \$89,316.05

New Business:

- Discussion about summer camp and the expenses they have such as vans and counselor salaries.
- Sports Banquet
- SOAD's and a possible raise when next year's budget is looked at

SOAD:

- Summer games are June 7th – 9th. 62 athletes are participating.
- Softball starts May 5th
- Spring games has 18 athletes

Meeting ended at 7:15p.m

Sincerely,

Ashley Burgoon

PTOEC
Board Meeting Minutes
23 July 2019

The meeting was called to order at 6:09 p.m. In attendance were board members Joe Harnar, Sonji Palmer, Dale Schwoebel, Colleen Costello, and Kelly Wettig. Also in attendance were SOADs Tara Edwards and Amber Brodak.

Agenda: Purchasing Arnold Field facility from Khoury League youth baseball organization.

Discussion:

- Dale recapped a conversation with former long-time Khoury Treasurer, Mark Bujnak.
- Mark agreed to represent Khoury in these discussions and liaison with the Khoury board of directors.
- Mark had talked with the Khoury board who relayed \$20,000 was their asking price.
- Mark further stated there were no immediate plans for the property, other than these discussions with PTOEC.
- The property's "assessor" value is \$43,000.
- Owning versus leasing Arnold Field will raise our insurance rate by \$264 per year.

Motion

- Joe moved and Dale seconded, to "Authorize Dale Schwoebel to negotiate with Mark Bujnak on the purchase of Arnold Field for not more than \$20,000.
- The motion passed unanimously.

Other comments:

- O'Fallon city parade is August 17th. Amber is leading a PTOEC float.
- Motion to expense up to \$250 for float decorations passed unanimously. (Dale/Sonji)
- Dale provided an update on concession sales at Legion baseball games. Profits are approximately \$2,000 to date.
- Dale provided a Summer Camp financial report for the prior 10 years.

Meeting adjourned at 6:53 p.m. (Kelly/Dale)

Sincerely,

Joe Harnar

PTOEC

Board Meeting Minutes

September 4 2019

This meeting was called to order at 6:00 p.m. In attendance were board members Joe Harnar, Sonji Palmer, Dale Schwoebel, Ashley Burgoon, Colleen Costello, Kelly Wettig and Lisa Elbe. Also in attendance was SOAD Tara Edwards. Guests were Mayor of Belleville Mark Eckert, Park and Recreation Director Jason Poole and PTOEC parent Marcia Morgan.

Minutes: April and July minutes approved

Discussion:

- Talked with Mark and Jason about the purchase of Arnold Field. If we would like for the city to buy it and PTOEC lease it from them or PTOEC just buys it. If purchased we would use what PTOEC has in the CD of \$15,648 plus the remaining balance from the general fund for the purchase.
- A vote will be taken on Arnold Field at the next meeting
- Possibility of membership fees being raised. Will discuss at a later time.
- Dale brought up the idea of trademarking PTOEC. He will looking more into that and get more information so we can discuss at another time.
- Joe is looking into a new form for our 501 (c)3 to make it a general purpose and not like a PTO. Fee for that is \$400.

Motion- Kelly made a motion to spend the \$400 to take care of that, Dale second.

Motion was approved.

Financial:

- August Net Worth is \$74,765.23

SOAD:

- Motion was made by Kelly to allow Tara to spend up to \$160 for hotel rooms for athletes/coaches. Motion was seconded by Dale and motion approved.
- Bowling had 81 athletes. Flag Football has 3 teams with 2 of them automatically going to state.
- Softball and Gold state tournament in Decatur. We had 3 athletes from PTOEC go to state for Golf.

- Jukebox Bingo November 9th
- Sports Physicals November 2nd
- Kelly made the motion to give 3 athletes a scholarship. Motion was seconded by Dale.
Motion approved.

Meeting adjourned at 8:30 p.m.

9/8/2019 - Email Motion and Vote:

Following in the meeting and via email, Kelly motioned: "I would like to make a motion for a \$1000 bonus for the 2019 year for both of our SOADS, Tara and Robert." The motion carried via email responses on 9/9/2019.

Thank you,

Ashley Burgoon

PTOEC

Board Meeting Minutes

October 2 2019

This meeting was called to order at 6:03 p.m. In attendance were board members Joe Harner, Sonji Palmer, Dale Schwoebel, Ashley Burgoon, Colleen Costello, Lisa Elbe and Kelly Wettig. SOAD's Tara and Robert Edwards, as well as Amber Brodak. Guests were Marcia Morgan and summer camp director Jeff Price.

Minutes: September minutes approved

Discussion:

- Discussed summer camp and if the price for the 3 week camp should be raised to cover expenses. Price is now for members \$400.00 and non-members \$440.00. Discussed possibly raising it to \$500 for members and \$540 for non-members.
- Motion was made by Kelly to decline the city of Belleville's offer to buy Arnold Field and then lease it to PTOEC, Ashley seconded, motion approved.
- December 6th will be PTOEC's annual meeting
- Effective immediately Amber Brodak will be resigning from her position as a SOAD. Letter of resignation was given to Joe.
- Sports Banquet had 245 RSVP's at \$14 a plate. A new manager has taken the hall over and will be charging more next year, discussed raising the ticket price from \$14 to \$15. Also discussed looking into raising the budget amount for decorations and athlete gifts.
- Chili Cook Off is October 19th. Amber asked if the budget could be taken up \$100, Sonji made motion to approve up to \$100 and Kelly second. Motion approved.

Financial:

- Total in checking as of September 30, 2019 is \$72,209.30
- Total in CD is \$15,648.40

SOAD:

- Flag Football has all 3 teams going to state which will November 3rd
- Golf had 3 athletes go to state in Decatur. One gold medal, one 5th place in skills and one 5th place in 9 hole.
- Volleyball has 3 teams but only 2 teams have enough for state which is October 26th and 27th.
- Bowling had 76 compete in Region J tournament. 19 advance to regionals on November 3rd

- Bocce Ball has 44 athletes, Regional tournament is October 12th
- November 9th is sports physicals

Financial:

- Board has been asked to raise the Fun Night allowance from \$300 to \$400 for the months of October, November and December. Kelly made the motion to approve and Sonji seconded. Motion approved.
- Board moved, seconded and voted not to take up the City of Belleville's offer to explore a city ownership of Arnold Field with some sort of lease giving PTOEC access. This vote effectively backs July 23's approved motion to purchase Arnold Field for a price up to \$20,000. Date will depend on finding a title company and scheduling.

Meeting ended at 7:15 p.m.

Sincerely,

Ashley Burgoon

PTOEC
Board Meeting Minutes
November 6, 2019

This meeting was called to order at 6:00 p.m. In attendance were board members Joe Harner, Sonji Palmer, Dale Schwoebel, Colleen Costello, Lisa Elbe and Kelly Wettig. And SOAD's Tara and Robert Edwards. Also, Marcia Morgan and several other guests.

Minutes: October minutes approved

Discussion:

- Discussed the unfortunate incident at State Football where a time change didn't make it's way down to the coach and team, resulting in a forfeit. Consensus was all parties need to focus on better communicating schedule changes.
- Talked about doing restaurant fundraisers such as Dairy Queen, possibly a golf tournament and or calendars.
- Possible new members to the board Beverly Love, Marcia Morgan and Dave Wettig.
- Sale contract was drawn up for the purchase of Arnold Field. Closing cost will be around \$750.00.

Financial:

- Total in checking is \$54,411.99
- Total in the CD is \$15,656.29
- Total net worth is \$ 70,068.28

SOAD;

- Flag Football earned 2 silver medals and 1 gold at state
- Volleyball was Oct 26th and 27th for state. Traditional team earned silver medal and modified team earned a bronze.
- Bowling started with 76 athletes in regional. 19 advanced to sectionals. 8 are going to state, 2 singles and 3 doubles.
- Bocce Ball is postponed due to weather until May 2nd 2020.
- Basketball starts November 18th

Meeting ended at 7:15p.m.

Sincerely,

Ashley Burgoon

PTOEC
BOARD MEETING MINUTES
DECEMBER 4, 2019

This meeting was called to order at 6:13 PM. In attendance were board members Joe Harnar, Sonji Palmer, Dale Schwoebel, Colleen Costello, and Kelly Wettig. Also in attendance were Amber Brodak, Beverly Love, Dave Wettig, Jennifer Otero, Marcia Morgan, Robert Edwards, Tim Pheil, and Tara Edwards.

Minutes: The November 2019 and May 2019 minutes were approved.

Financial Report:

November: Income: \$ 9,618.27 Expenses: \$ 6,992.93 Net Gain: \$2,625.34

Year to Date: Income: \$57,863.44 Expenses: \$63,280.77 Net Loss: \$ 5,417.33

Year to Date Net Worth: \$73,239.44

SOAD Report:

Bowling State Competition: 3 doubles teams and 2 singles teams will be competing.

Snowshoeing: 18 participants

Basketball: 1 girls' team, 2 boys' teams, and skills participants.

Skills and teams will compete February 9, 2020, at Trenton (Wesclin High School)

Teams compete December 14, 2019, in the Okawville Shoot Out.

Old Business:

Arnold Field purchase has been delayed until paperwork has been completed. Discussions were held regarding getting the paperwork done.

73 athletes had their physicals completed at our annual Physicals Day.

Jukebox Bingo was a success. Our net profit was \$5,124. Kelly Wettig did a wonderful job with this fund raiser.

New Business:

Knights of Columbus organizations in Belleville and Fairview Heights are making donations to PTOEC and Special Olympics. Dave and Kelly Wettig volunteered to attend and receive the Fairview Heights check, while Joe Harnar and Stacey Morgan volunteered to attend and receive the Belleville check.

Ashley Burgoon has resigned her post as recording secretary due to job obligations.

Discussions were held regarding the 2020 Budget. Voting for the new budget was postponed until January.

Nominations and elections of board members:

Jennifer Otero, Amber Brodak, Tim Pheil, Marcia Morgan, Beverly Love, and Dave Wettig all were nominated. All nominees were elected. All outgoing members of the board were thanked for their services.

The new officers are as follows:

David (Dave) Wettig – President (2020) - dcwett4610@sbcglobal.net

Sonji Palmer, Vice-President (2019) - sonjitx@yahoo.com

Dale Schwoebel, Treasurer (2018) - dale2@amerweld.com

Marcia Morgan, Recording Secretary (2020) – msmorgan2522@gmail.com

Lisa Elbe, Corresponding Secretary (2019) - lelbe5@charter.net

Colleen Costello (2019) - kathyinfores@yahoo.com

Jennifer Otero (2020) – jennifer_leuck@yahoo.com

Amber Brodak - amb2728@gmail.com

Tim Pheil (2020) - budweiser028@gmail.com

Beverly Love (2020) - mizzlove@sbcglobal.net

The meeting was adjourned at 7:25 PM.