**PTOEC ZOOM**

**BOARD MEETING MINUTES**

**MAY 6, 2020**

The May meeting was held via Zoom due to the CoronaVirus. The meeting was called to order a little after 6:16 PM after all participants were connected to Zoom. In attendance were board members Dave Wettig, Sonji Palmer, Dale Schwoebel, Lisa Elbe, Marcia Morgan, Jennifer Otero, Amber Brodak, Tim Pfeil, Jan Pfeil, Beverly Love, and Colleen Costello. Also in attendance were Kathy Costello, Kelly Wettig, Ellen Schwoebel, Robert Edwards, and Tara Edwards.

**OPENING REMARKS:** Colleen, who is a board member of the Special Olympic Illinois board, asked if there were any questions that the PTOEC Board wanted her to raise at the next Special Olympics Board meeting. Lisa wanted to get an update of the cheer squads becoming recognized by SOILL.

**MINUTES:** The April 2020 minutes were previously emailed to all board members for their review. Tim motioned, and Sonji seconded that the minutes of the March meeting be approved. Motion passed.

**FINANCIAL REPORT:** Dale reported the following: March income $4,683.00, expenses $282.91, net income of $4,409.00; April income $292.00 expenses $985.34, net loss of ($693.34). Our income for January through April was $4,922.37. He also reported Ellen had applied for a grant of $500 from the St. Clair County Junior Service Club, and the SAVE checks have not come in for March and April. He was assuming the CoronaVirus was responsible for the delay. A motion was made and seconded to approve the report. Motion passed.

**SOAD REPORT:** They had nothing to report. Everything is closed through 5/31/2020 with no date for anything to start. Tim asked when it is estimated to start back, but SOAD had not received any information about that from SOILL.

**COMMITTEE REPORTS:** Dave will send out the committee member rosters to us.

**BY-LAWS COMMITTEE:** Dave will set up a By-Law Committee meeting. The coaches’ evaluations and job descriptions would be developed by the By-Law committee.

**CONCESSIONS COMMITTEE:** Dale reported there will be no concessions sold as all games are cancelled due to the CoronaVirus. He will stay in contact with the agencies to see if or when games will resume.

**BANQUET COMMITTEE:** Dale wanted to discuss the Moose Hall again for the banquet as he feels it will save PTOEC money due to savings of $7.93 per athlete. The Moose Hall offered the dates of 9/19/2020 or 10/24/2020. Amber reported Bel-Air has PTOEC on their books for 10/17/2020. Amber also feels that Bel-Air offers a more inviting atmosphere for the athletes and is a more up-scaled setting with linens. Beverly suggested all the board members should go look at the Moose Hall. Dave said he could schedule the June meeting at the Moose Hall so that we could all see it firsthand. Sonji moved to have the June 3 Board meeting at the Moose Hall, and Lisa seconded the motion. Motion passed.

**OLD BUSINESS:**

**INSURANCE:** Dale has talked to 3 insurance agents. The yearly cost would be $9,640 for Workmans’, Auto, and Athletes. Oliver and Associates (our current agency) is going to submit PTOEC’s name for a grant. Lisa questioned the verbiage used describing how a coach was described to the insurance agent. She felt it was too strong. Dale wants everyone to go to his office to sign the insurance form.

**SURVEY:** Dale updated the membership list. He now only has 135 paid members. 35 of those are in group homes where they all use the same email address, 6 are scholarships, and 9 have no email address. As an incentive for the survey to be completed, Tim motion that PTOEC would do a drawing to award a $25 gift card after we reach 80% completion of the survey response. Sonji seconded the motion. Motion passed.

**NEW BUSINESS:**

Beverly and Ellen: A dance party is being scheduled online since Fun Night has been cancelled. We want to try to set something up for July for the members (like a picnic or dance at Arnold Field). An online dance party is also being scheduled for next week.

**ARNOLD FIELD:** Arnold Field now has a new roof on the concession stand which was donated by Jim Taylor Roofing, Inc. Dale and Adam obtained a donated refrigerator and took it to Arnold Field. A water line will be put in for it. Lintz Landscape put new gravel on the parking lot for $1350. Other mentioned wants for Arnold Field are a storage shed, concrete repairs, lights on the building, gates, and fences. Tim suggested that he could get some of his co-workers and friends to donate their time to do some of the work when we vote on what we want to do next.

**SUMMER CAMP:** Summer Camp has been cancelled for this year due to the Coronavirus situation.

**COMMUNICATIONS:** Dave wanted to establish the best way to communicate with the board members – by email or text. It was determined text would be better. Dave said that we all need to respond to text requests as quickly as possible.

Marcia moved that the meeting be adjourned and Beverly seconded the motion. Motion passed and meeting was dismissed at approximately 8:49 PM.

Respectfully,

Marcia Morgan, Recording Secretary